

RINGLAND PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council
to be held in

ST PETERS CHURCH RINGLAND

on **Thursday 1 October 2020** commencing at **7.30pm**
for the purpose of transacting the following business

AGENDA

WELCOME

1. To receive apologies for absence
2. Declarations of Interest and Dispensations
3. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
4. To consider the recruitment of the position of Clerk to the Council arisen due to vacancy effective from 31 October 2020 together with Terms & Conditions of Employment for the position.
National Scheme Conditions & Job description supplied

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 3.

Attendees to note the venue guidance for the following in order to comply with the Government
Guidance for the safe use of multi-purpose community facilities

- sanitiser is provided and must be used on entry
- face coverings must be worn
- seating will be pre-arranged for the hire – this will be for PC members and public
- if a large number of attendees then the arrival would possibly need to be staggered
- personal contact details will be collected and retained (by the Council) for a period of 21 days in line with the Government's COVID-19 contact tracing scheme
- after the event clean will be undertaken by the venue – please leave any furniture in situ

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....*Nick Adams*.....

Dated 25 September 2020.

Chairman Ringland Parish Council

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

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