

# RINGLAND PARISH COUNCIL

## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Ringland Parish Council  
to be held in

**Ringland Village Hall on Thursday 5 September 2019 commencing at 7.30pm**  
for the purpose of transacting the following business

## AGENDA

### WELCOME

1. To receive apologies for absence
2. Declarations of Interest and Dispensations
3. To receive approval of minutes of the meeting held on 4 July 2019
4. To receive information on matters arising from the minutes not covered elsewhere on the agenda.

- Village Hall surface matting for parking – NS
- Earth Bund Church Hill Common – NS
- BT Agreement re Sale & Purchase of Telephone Kiosk – NA/LC
- Re-location of defibrillator – LC
- Ringland Bridge Watch – FA
- Councillor Training – PK/NA
- Concrete section from H/W at Village Hall driveway – NS

5. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
6. To receive a report from the police
7. To receive any written or verbal reports from County & District Councillors
8. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda
9. Finance

9.1 – To receive confirmation of verification of invoices from bank signatories.

9.2 – To confirm Bank Reconciliation

9.3 – To approve Schedule of Receipts and Payments

**(i) Receipts.** To note monies received

	£
8. UK Power. Wayleave.	36.66
9. Canoe Permit. Permit 5/19	5.00
10. Canoe Permit. Permit 6/19	5.00
11. RPA. ELS Agreement	1512.36
12. BDC. VHall hire 23 May elections	120.00
13. Nat West. Cr Card canc refund	22.26
14. RPA. ELS Agreement	504.14
15. Wave – Anglian Water. Pre water meter refund	24.27
16. Jazzology. VHall July hire	36.00
17. Canoe Permits x15 via The Swan PH	75.00
18. Canoe Permit. Permit 7/19	5.00
19. Nat West. Lodged complaint – inconvenience payment	100.00
20. Hirer. VH 28 Sept	20.00

**(ii) Payments.** To authorise schedule of payments (\*Retrospective)

18. Netnerd. Website Hosting*	59.99
19. B J Kidd. VH Clean May & June	96.00
20. Indigo Waste. Bottle Bank collection 1 April – 30 June 2019*	22.80
21. NPF. July conts*	88.44

22.	Clerk. July Salary*	298.50
23.	Unvented Components. Valve VH Boiler*	13.49
24.	AF Affinity. VH Electric 27 Feb – 27 May 2019	161.52
25.	Clerk. Aug Salary	224.08
26.	NPF. Aug conts	66.39

9.4 – To receive budget monitoring review for April – July 2019

**10. To receive correspondence/administration and agree action and/or response**

10.1 – To discuss the matter of litter on River Green – decision taken May 2019 not to place bins.

10.2 – To consider information sourced for the next stage of matters relating to council owned trees. Cllr Fisher.

10.3 – To consider Draft Standing Orders

10.4 – To consider contribution of £52 (1/3) to Clerk membership of SLCC

10.5 – To consider request for planting ‘memorial’ tree on Church Common (Cllrs Adams & Fisher)

10.6 – To consider BDC communication for nominations for 2019 Design Awards and Enhancement Awards.

10.7 – NWL. To receive an update in respect of matters since the last meeting – to include NWL LLG meeting 9 July & Wensum Valley Alliance meeting 11 August

10.8 – A47 dualling. To receive a briefing of Multi Parishes meeting held 30 July.

10.9 – To consider & adopt Risk Assessment & Management Document

**11. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**

11.1 – Applications. Unless otherwise stated applications are available to view online at [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) by inserting the application number

- None received

**12. Exchange of Information**

**13. To confirm time and venue of next council meeting on Thursday 21 November 2019**

**THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 5.**

*In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.*

.....Mrs Patricia Kirby.....

Dated 29 August 2019.

Clerk to the Council & Responsible Financial Officer

**Note to Members – Register of Members Interest.**

**Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change**

**List of correspondence not circulated at meeting 5 September 2019**

BDC Tots2Teens sessions

Agenda for NWL LLG on 09/07

Norwich Western Link preferred route recommendation

NWL LLG - Cabinet Report for meeting 15 July

Norwich Western Link preferred route agreement

Norfolk Age UK donation request – response sent unable to donate at this time

BDC Planning Enforcement Update June & July 2019

BDC Implementation of changes to the joint planning service

Contact re Neighbourhood Plan Writing Specialist  
A47 dualling. multi-parish meetings. Mins 18 June. Agenda & notes 30 July & communications from  
Wensum Valley Alliance Meeting: 11th August  
BDC Rough sleepers count July 2019  
Minutes & Presentation from 09/7/07 NWL LLG  
NCC - Farming and the highway - new web pages  
Norfolk ALC Bulletin - 15 August 2019  
RAF Benevolent Fund in Norfolk - Help us get more RAF veterans on our radar  
BDC - Broadland Community at Heart Awards 2019  
Independent Living Skills Programme  
Broadland Dementia Action Alliance - Invitation - 20th September  
NPF Employer Newsletter Summer 2019  
Wensum Working Group - River Wensum Stakeholder Workshop 8<sup>th</sup> Oct 2019  
Timetable – Health & Wellbeing Walks 18 Sept 1 & 4 Oct Ringland – use of Church car park

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