

RINGLAND PARISH COUNCIL

Minutes of the meeting of Ringland Parish Council held at St Peter's Church Ringland on Thursday 28 January 2021 at 7.30pm.

Present

Mr Nick Adams – Chairman

Mrs Lindy Cooper Mrs Louise Cooper Mr Malcolm Turner

In Attendance

Nicola Ledain – Clerk to the Council & Responsible Financial Officer
3 Members of the Public

The Chairman opened the meeting and welcomed those present.

1. Apologies for Absence

Mrs Jill Baker – apologies received and accepted.

2. Declarations of Disclosable Pecuniary and other interests

No declarations. No requests for dispensations.

3. To co-opt a Councillor

The Chairman introduced Sophie Baker who had expressed an interest in becoming a Parish Councillor. On the proposal of Mr Adams, seconded by Mrs Lindy Cooper it was **RESOLVED** to co-opt Sophie Baker to the position of Parish Councillor.

4. Minutes

The minutes of the meeting held on 17 September 2020 & 1 October 2020 were **AGREED** as an accurate record.

4a. Matters Arising

- Village hall driveway – NA had met and was in talks with providers to repair the Village Hall driveway. The aim was to use as much of the gravel and grid around the front of the Village Hall, a strip of concrete to the raised kerb with a drop kerb. Plans hadn't been drawn up yet and were still in discussion.
- Outstanding highway matters / Parking restrictions at the Bridge – The railings by the Bridge had been destroyed on the far side of the bridge. NA has been in contact with Highways and it was an urgent request that they were replaced. They would be done ASAP.
- The yellow lines around the Bridge junction had support from emergency services, District and County Cllrs, as well as MP Jerome Mayhew, who in turn had contacted highways and will look into it asap. No cost to Parish Council.
- Byelaws Working Group – No progress made. **ACTION** NA.
- Commons Management – agenda item
- River Green – NA had spoken to Natural England and DEFRA about what could be done to discourage people from using the area as a picnic site. Essentially, the area is a common area, and there wasn't anything that could be done to discourage people using it.
- Environmental Policy – No progress made. **ACTION** Lindy C / Lou C.

Date.....

5. **Police Report**

The information was NOTED. There were no matters raised.

6. **To receive any written or verbal reports from County & District Councillors**

No reports had been provided, and no Councillors were present.

7. **Public Participation** - To receive questions and comments from the public and to allow members with a non-disclosable pecuniary or non-pecuniary interest to speak.

There was concern expressed about the extent of flooding in the village. However, this had been due to the amount of rainfall and the level of the water tables. Highways were aware.

8. **Clerk's Contract**

Council **RESOLVED** to approve the contract.

9. **Grazing Animals on Common**

Council **RESOLVED** to adopt the policy.

The policy would be placed on the website and sent to those who had expressed an interest in having animals on the land.

The Chairman also updated on the work on the tress on the common. The Chair and another had completed the low level work with chainsaws and Alliance Tree Care would carry out the higher level work as previously agreed.

10. **Finance**

10.1 To receive confirmation of verification of invoices from bank signatories.

10.2 To confirm Bank Reconciliation to date

10.3 Schedule of Receipts and Payments.

RESOLVED to accept income and expenditure as follows:

Receipts. To note monies received

	£
BDC. Precept second instalment.	3604.50
BDC. SBGF Support Grant.	10000.00
Parishioners. 2x canoe permits 36/20 & 37/20	10.00

Payments. To authorise schedule of payments (*Retrospective)

39. NetNerd. Domain renewal 20/21*	14.39
40. Indigo Waste Services. Bootle Bank Collect 1 July – 30 Sept*	43.20
41. SLCC. Contribution Clerk membership*	53.66
42. Wave. VH water 16 March – 20 May	12.01
43. Kidds Clean. VH clean 6 & 20 March*	48.00
44. Bailiwick IT. Admin laptop*	689.99
45. Clerk Salary	416 (Dec £208.00 + Jan £208)
46. HMRC	524.72
47. Lindy Cooper	24.88 (laptop bag)
48. Village Hall Fire Service	69.50
49. Indigo Waste Services	39.60

10.4 a) The budget for 2021/2022 had been circulated and was **AGREED**.

b) After some discussion, a precept request for £7929 was **AGREED**. This was a 10% increase on the previous years. The clerk would send the paperwork to BDC. **ACTION NL**.

Date.....

11. Payroll Provider

The current payroll provider, Ladywell Accountancy, were ceasing trading at the end of the financial year. The Clerk AGREED to source alternatives and quotes for agreement at the next meeting. **ACTION NL**

12. Correspondence

12.1 Bye-Laws working group would report at the next meeting.

12.2 An update was given on the progress of the NWL/A47. Highways had agreed to apply for the closure of Honingham Lane for the period between the closure of Taverham Road and the opening of NWL. This would prevent 2500 vehicles travelling through the village, and it was important for the Village to push for the closure. The data provided estimated that there would be between 1100-1500 cars coming down Taverham Road after the opening of NWL and therefore it was suggested that the Council push for a permanent closure of Honingham Lane instead of a temporary closure. There was considerable discussion concerning the traffic

12.3 The Council applied for the NCC Parish Partnership Scheme for 50% funding to improve the Village Green car park area. Still awaiting a decision. **ACTION MT**

12.4 The Council **RESOLVED** to agree Lindy Cooper was added onto online banking.

12.5 The Council **RESOLVED** to adopt Information Audit document

12.6 The Council **RESOLVED** to adopt the Retention Policy.

13. Planning

13.1 There had been no new planning applications.

An objection had been submitted in relation to the application for the affordable houses on 118-120 The Street. No decision had been made.

13.2 NA responded to the consultation on behalf of the Parish Council, supporting the CPRE's approach need to maintain a local approach to planning applications. Council **RESOLVED** to agree the response.

14. Exchange of Information

None.

15. Next meeting

The next meeting would be held **Virtually on Thursday 26 March 2021 at 7.30pm.**

The Chairman gave thanks for attendance and closed the meeting at 9.10pm

Date.....