

RINGLAND PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council
to be held virtually via Zoom
on **Thursday 28 January 2021** commencing at **7.30pm**
for the purpose of transacting the following business

Since the outbreak of the Coronavirus, all face to face public meetings have been cancelled. The Parish Council will now meet in virtual terms using Zoom.

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4 April. The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

Please join at this link: <https://zoom.us/j/97903408514?pwd=aEM5RjNwNU1xOXJaeE9JLzc2cnJ0dz09>

AGENDA

WELCOME

1. To receive apologies for absence
2. Declarations of Interest and Dispensations
3. To co-opt Councillor
4. To receive approval of minutes of the meeting held on 17 September 2020 & 1 October 2020
 - a. To receive information on matters arising from the minutes not covered elsewhere on the agenda.
 - Village Hall driveway matting & concrete work discussion with provider – NA
 - Outstanding highway matters - PK
 - Parking restrictions at the Bridge – NA
 - Byelaws Working Group – agenda item
 - Commons Management – process for management & advice from neighbouring council – NA
 - River Green. Approach to DEFRA & Natural England regarding alleviating identified concerns - NA
 - Contact with Jerome Mayhew MP to incorporate A47 & NWL matters – NA
 - Environmental Policy – LindyC/LouC
5. To raise any matter pertinent to parish crimes accessed via <https://www.police.uk>
6. To receive any written or verbal reports from County & District Councillors
7. To receive questions and comments from the public and to allow members with a non-disclosable pecuniary or non-pecuniary interest to speak.
8. To approve the Clerk's contract
9. To adopt the process for grazing animals on the Common
10. Finance
 - 10.1 – To receive confirmation of verification of invoices from bank signatories.
 - 10.2 – To confirm Bank Reconciliation to date
 - 10.3 – To approve Schedule of Receipts and Payments

(i) Receipts. To note monies received		£
38.	BDC. Precept second instalment.	3604.50
39.	BDC. SBGF Support Grant.	10000.00
40	Parishioners. 2x canoe permits 36/20 & 37/20	10.00

(ii) Payments. To authorise schedule of payments		(*Retrospective)
39.	NetNerd. Domain renewal 20/21*	14.39

40.	Indigo Waste Services. Bootle Bank Collect 1 July – 30 Sept*	43.20
41.	SLCC. Contribution Clerk membership*	53.66
42.	Wave. VH water 16 March – 20 May	12.01
43.	Kidds Clean. VH clean 6 & 20 March*	48.00
44.	Bailiwick IT. Admin laptop*	689.99
45.	Clerk Salary	£416 (Dec £208.00 + Jan £208)
46.	HMRC:	£524.72
47.	Lindy Cooper:	£24.88 (laptop bag)
48.	Village Hall Fire Service	69.50
49.	Indigo Waste Services	39.60

10.4

- a) To receive budget monitoring statement
- b) To agree precept request to submit to Broadland District Council

11. To consider a replacement for Ladywell payroll provider.

12. To receive correspondence/administration and agree action and/or response

- 12.1 – Bye-laws. To receive and consider a report from Mr Adams on behalf of the working group in respect of the current parish byelaws.
- 12.2 – A47 North Tuddenham to Easton dualling & NWL. To receive an update from Mr Adams as appropriate. NWL LLG meeting held 20 Oct.
- 12.3 – NCC PPS 2021/2022. To consider scheme and outcome of approach to NCC in respect of River Green parking area. (bid closes 4 December 2020)
(Cllrs Adams & Turner)
- 12.4 - To consider Draft Financial Regulations
- 12.5 – To consider & adopt Information Audit document
- 12.6 – To consider draft Document Retention Policy

13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

- 13.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
 - None received
- 13.2 – To ratify response to MCHLG ‘Planning for the Future’ White Paper consultation. (Consultation closed 29 October 2020)

14. Exchange of Information

15. To confirm time and venue of next council meeting on Thursday 26 March 2021; venue TBC

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....*Nicola Ledain*..... Dated 24 January 2021.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change