

# RINGLAND PARISH COUNCIL

## TO MEMBERS OF THE COUNCIL

### NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council  
to be held virtually via Zoom  
on **Thursday 25 March 2021** commencing at **7.30pm**  
for the purpose of transacting the following business

Since the outbreak of the Coronavirus, all face to face public meetings have been cancelled. The Parish Council will now meet in virtual terms using Zoom.

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4 April. The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

Please join at this link: <https://zoom.us/j/98033886950?pwd=MjVTUEVBeHVhWmRZa2g3TzhjR0d1dz09>

## AGENDA

### WELCOME

1. **To receive apologies for absence**
2. **Declarations of Interest and Dispensations**
3. **To receive approval of minutes of the meeting held on 28 January 2021**
  - a. **To receive information on matters arising from the minutes not covered elsewhere on the agenda.**
    - Village Hall driveway matting & concrete work discussion with provider – NA
    - Outstanding highway matters - PK
    - Parking restrictions at the Bridge – NA
    - Commons Management – Stock control system in place, roll out to the relevant villagers NA/Lindy C
    - NCC PPS 2021/2022 - update on the outcome of approach to NCC in respect of River Green parking area. (bid closed 4 December 2020) NA / MT
    - Byelaws Working Group
    - Update on tree maintenance on common land NA
    - Environmental Policy – LindyC/LouC
4. **To raise any matter pertinent to parish crimes accessed via <https://www.police.uk>**
5. **To receive any written or verbal reports from County & District Councillors**
6. **Public Participation - To receive questions and comments from the public**
7. To discuss the issues with car parking on the Green in front of the Church, proposal for extending and improving the car park on Church Hill Common and closing the Green to cars.
8. To consider a request from Alliance Tree Care Tree Surgeons) for an area of land for the storage of cut and chipped wood in return for one or two days per annum of tree maintenance free of charge.
9. To receive an update on the initial discussions on a proposed bridleway between Ringland and Taverham
10. To Inform the village of a proactive meeting with the publicans, police and licensing authorities scheduled for 26th March prior to the re-opening of the Swan Inn
11. To consider a new website
12. **Finance**
  - 11.1 – To receive confirmation of verification of invoices from bank signatories.
  - 11.2 – To receive balance of current account as at 15 February 2021
  - 11.3 – To approve Schedule of Receipts and Payments as set out below;  
**(i) Receipts.** To note monies received  
£2017.50

**(ii) Payments.** To authorise schedule of payments

Clerk Salary	£416 (Feb £208 and March £208)
HMRC:	£524.72
Norfolk Alc subs for 21/22	£97.39

**11.4** To agree the replacement for Ladywell payroll provider: Diane Malley.

**11.5** To appoint an internal auditor

**12. To receive correspondence/administration and agree action and/or response**

12.1 – Bye-laws. To receive and consider a report from Mr Adams on behalf of the working group in respect of the current parish byelaws.

12.2 – A47 North Tuddenham to Easton dualling & NWL. To receive an update from Mr Adams as appropriate.

**13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**

13.1 – Applications. Unless otherwise stated applications are available to view online at [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) by inserting the application number

- None received

**14. Exchange of Information**

**15. To confirm time and venue of next council meeting on Thursday 27 May 2021; venue TBC**

*In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.*

.....*Nicola Ledain*..... Dated 20 March 2021.

Clerk to the Council & Responsible Financial Officer

email: [parishclerk@ringlandparishcouncil.com](mailto:parishclerk@ringlandparishcouncil.com) Tel 07855 947797  
[ringlandparishcouncil.com](http://ringlandparishcouncil.com)